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group of 14 will be one Personnel officer, one Finance officer, and 12 girls from clerical pool to count money. The 12 is maximum and will dwindle down in two to three months. Girls will leave as cleared and assigned and new ones come in.							
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8 JUL 19/U

MEMORANDUM FOR: Chief, Logistics Services Division

SUBJECT

: Space for Combined Federal Campaign

- l. The annual Combined Federal Campaign will commence in September and will run for six or seven weeks.
- 2. Since large amounts of money will be received, twelve additional people will be required to assist in this function. They must be in an area where they can be with the supervisor. It is therefore requested that you do what you can to obtain suitable space for fourteen people for the period 1 September 1970 through 1 February 1971. This space should be in the Headquarters Building.

STATINTL
Chief, Benefits and Services Division

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